



**ABC Careers**



## Diversity & Inclusion Strategies Officer

- **Contract Vacancy for Approximately 12 Months**
- **Circa \$81K p.a. + choice of 15.4% super**
- **Great opportunity to join an iconic Australian brand**
- **Support large HR National projects with a focus on Diversity, Inclusion & Indigenous**
- **Location: Sydney, Ultimo**

The ABC strives for equity and diversity in the workplace, and to promote a culture of opportunity. Through its services the ABC seeks to represent, connect and engage with all of the Australian community. In line with our focus on diversity, applications are strongly encouraged from Indigenous Australians, people from a range of cultural and linguistic backgrounds, people with disabilities and LGBTIQ+ individuals. The ABC also aims to achieve a gender-balanced workforce.

### About the ABC

The ABC is the nation's most trusted and independent source of Australian conversations, culture, and stories. With over 4,000 employees from diverse backgrounds across over 50 locations around Australia and overseas, we are proud to create, curate and deliver high-quality content that informs, educates and entertains Australian communities.

We believe in flexible approaches to working; building diverse and collaborative teams; providing interesting work, a pleasant working atmosphere and a great work-life balance.

### About the Role

Bring your innovative approach to work, with the energy and drive to support our large Diversity, Inclusion & Indigenous projects that make a difference for the whole organisation.

Working as part of our vibrant People & Culture team, you'll provide advice and project management support, research, analysis and reports on a wide range of Diversity, Inclusion & Indigenous issues and initiatives.

Reporting to the Head of Indigenous, Diversity & Inclusion, you will:

- Provide advice on straightforward aspects of the ABC's Diversity and Inclusion strategies and policies and refer more complex queries or advice to the broader team .
- Assist with the implementation of the ABC's Indigenous, Diversity and Inclusion strategy and projects.
- Prepare narrative reports, data modelling and analysis.
- Support the monitoring and evaluation of diversity initiatives/projects across the business.
- Collect, review and summarise information and data from multiple sources.
- Conduct desk research and literature reviews, as well as contributing to the analysis and development of policies and strategies.
- Support the team by organising workshops, preparing materials and visual presentations.

### About You

Do you have knowledge, passion and interest about all aspects of diversity and Indigenous issues? You will be able to work autonomously with broad direction and maintain a high level of accuracy in a fast-paced environment with tight deadlines.

You will also bring:

- Experience in developing and implementing diversity and inclusion strategies.
- Project management and coordination experience.
- Excellent communication skills to collaborate effectively in a team environment.
- Great skills using PowerPoint, Word and Excel to analyse and present data in a meaningful and engaging way.
- Strong proven research and analytical skills.

We are also looking for people who can bring a perspective of culturally diverse communities that reflect the broader Australian diversity landscape. If you've got the enthusiasm to take on this exciting challenge, you'll have a collaborative and supportive environment to learn and grow in, with a dynamic and cohesive team.

**For further information on this position please contact Cinda Viranna, Head Indigenous, Diversity & Inclusion on 0418 469 796.**

We respectfully request that Recruitment Agencies do not submit applications for this position.

**For further details on the role and requirements, please refer to the full position at [www.abc.net.au/careers](http://www.abc.net.au/careers)**

**Applications Close:** 11:55 pm, Thursday 3rd December.

**ABC  
ON-LINE**