



Adviser - Education and Communication

- APS 4 - APS 5,
- Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney
- Permanent

Be part of something bigger

The role of the Australian Building and Construction Commission (ABCC) is to uphold the law and change behaviour to make the building and construction industry fair, efficient and productive.

Bring your passion and enthusiasm to a role that impacts an industry that is one of the largest contributors to GDP in Australia and provides employment to more than one million people.

Your new role

At the APS 4 or APS 5 level, you will deliver a broad range of communications initiatives under the guidance of senior members of the team.

In this role, your duties will include:

- Supporting operational staff in the delivery and evaluation of webinars, presentations and education campaigns.
- Updating communication and education content, including media releases, journal articles, fact sheets, web pages and internal newsletters.
- Assisting with template improvement reviews for materials including letters, fact sheets, online content and presentations.
- Participating in project teams to deliver research and communications products.
- Tailoring materials to support education and communications campaigns
- Using What You See Is What You Get (WYSIWYG) content management systems to update the website, app and intranet as required.

This role is available across a number of our capital city locations.

What's in it for you?

You will be joining an adaptive, high performing and inclusive organisation. Our wellbeing, innovation and engagement index scores are among the best in the Australian Public Service (APS), according to the most recent APS Employee Census.

You will receive exceptional learning and development opportunities, flexible work options including the ability to work remotely, access to an employee benefits scheme, wellbeing initiatives all year round and an attractive base salary of \$71,590 plus 15.4% superannuation.

What are you waiting for?

If this sounds like the perfect opportunity for you, review the candidate information kit on our website for instructions on how to apply.

If you have questions regarding the role, you can contact Kate Brookes, Director – Education & Communication on (03) 8509 3015 or email the Recruitment Team for more information.

Eligibility

To be eligible for employment at the ABCC, you must be an Australian Citizen and agree to pre-employment screening. This may include a criminal history (police) check, health clearances and character checks. Some positions may require additional checks to be performed and require a security clearance.

Applications close:

11.30pm AEDT Wednesday 20 January 2021

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INFORMATION AND TO APPLY](#)