



ACT
Government

Justice and Community Safety Directorate

ACT Corrective Services

Custodial Operations

Trainee Correctional Officer

Correctional Officer Grade 1 (Correctional Officer Grade 1 upon successful completion of training)

Salary Range: \$48,163, (PN: 11341, several)

ACT Corrective Services, Canberra, is looking for people with demonstrated life experience, personal integrity, self-confidence and exceptional communication skills to become Correctional Officers. An interest in community safety, the ability to operate effectively in a team, as well as having the capacity to deal with people from a wide range of cultures and backgrounds, is essential. We are keen to hear from women and from Aboriginal and Torres Strait Islander people.

Successful applicants will receive a training salary for the first ten weeks (\$46,888). The starting salary following the successful completion of this training will range between \$64,065 and \$76,397 per annum, plus superannuation. We will provide you with all the relevant training to be a competent and accomplished Correctional Officer in the first ten weeks of your employment. This includes everything from legislations and policies, to report writing and dealing with challenging behaviours. These positions are based at the Alexander Maconochie Centre.

ACT Corrective Services will be hosting an information evening for people interested in learning more about these opportunities. Senior ACT Correctives Services staff will team up with current Correctional Officers to talk about what it is like to work in a correctional environment. There will be plenty of opportunities to ask lots of questions. There will also be discreet opportunities to learn more about careers in corrections for women, young people and people from diverse backgrounds, as well as details about the training. As we continue to deal with the impact of COVID-19 it is important we adhere to and maintain social-distancing (at least 1.5 metres). Due to the indoor gathering restrictions, you must register if you are interested in attending the information session.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people and those who identify as LGBTIQ are encouraged to apply.

Eligibility/Other Requirements:

- You will also be supported to complete a fully funded, nationally recognised Certificate III in Correctional Practice within the first 12 months.
- A current driver's licence is required.
- Prior to commencing this role, a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011 is required. For further information on Working with Vulnerable People registration refer to - https://www.accesscanberra.act.gov.au/app/answers/detail/a_id/1804.
- Current Correctional Officers of ACT Corrective Services will be required to undertake each stage of the recruitment process, including psychometric assessment; however, progression from one stage to the next is not assured and will depend on performance compared to all other candidates, including external candidates, assessed at each stage.
- Candidates who successfully complete each stage will undergo a medical assessment and a National Police Check.

Note: The information session will be held at the Hellenic club, Woden: 18:30pm – 19:30pm, Tuesday 28th July 2020. REGISTRATION: Please email BSWDT@act.gov.au. For more information, please see the Frequently Asked Questions document available on the ACT Government jobs website.

Applications that do not provide the full suite of documentation required will not be considered by ACT Corrective Services. There are four stages to this recruitment process: (1) initial application assessment; (2) psychometric (psychological aptitude) testing (please note, we are unable to provide feedback about the results of the psychometric test); (3) interview; and (4) referee assessment.

Contact Officer: Natalie Veenstra (02) 6207 0684 natalie.veenstra@act.gov.au

Applications Close: 9 August 2020

For further information, please visit www.jobs.act.gov.au

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**