



ACT
Government

Justice and Community Safety

ACT Corrective Services

Operational Support

Policy & Risk Management

Indigenous Services and Cultural Diversity Policy and Projects Officer

Administrative Services Officer Class 6

Salary Range: \$87,715 - \$100,388 (PN: 43036)

Details: A career opportunity has arisen within ACT Corrective Services (ACTCS) for an experienced and highly motivated person to fill the position of Indigenous Services and Cultural Diversity Policy and Projects Officer (ASO6) in the Policy and Risk Management unit.

The successful applicant will contribute to the development and implementation of strategic and operational policy and projects by interpreting and synthesising existing policy, legislation, and practices to create insightful, concise, and intelligible products, with a focus on Aboriginal and Torres Strait Islander and Culturally and Linguistically Diverse Peoples.

In addition, you will develop and maintain networks across industry, government, and other stakeholders to elicit support, involvement, and knowledge relevant to and impacting Corrective Services.

To be successful in the role, you will need to be highly organised, pay attention to detail and be able to communicate with a broad range of stakeholders across government, the community sector, academia and the public. The officer will need to be self-motivated, respond quickly to changing priorities and show initiative, sound judgement and an ability to adhere to tight timeframes.

• **Eligibility/Other Requirements:**

- This is a designated position in accordance with s42, Discrimination Act 1991 and is only open to Aboriginal and/or Torres Strait Islander people. Aboriginal and/or Torres Strait Islander heritage is considered essential and therefore a Confirmation of Aboriginality may be requested.
- Relevant qualifications in project management, law, criminology, or social sciences are desirable.
- The successful candidate will be required to undergo a criminal record check.
- The successful candidate may be required to undergo a medical check.
- Driver's license is essential.

How to Apply: For further information, please visit www.jobs.act.gov.au

Contact Officer: Simon Viereck (02) 6205 4396 simon.viereck@act.gov.au

Applications Close: 05 May 2021.

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**