



ACT
Government

ACT Electoral Commission

ATSIEB Election Manager

Senior Officer Grade C

Salary Range: \$110,397 - \$118,832 (PN: 46850)

The ACT Electoral Commission is looking for an enthusiastic and dedicated person to join our small team. This role will be responsible for the planning, administration and conduct of the 2021 Aboriginal and Torres Strait Islander Elected Body election.

This will include ensuring compliance with the *Electoral Act 1992* as applied by the *Aboriginal and Torres Strait Islander Elected Body Act 2008*.

The successful applicant will be responsible for managing and maintaining a positive working relationship with the Office of Aboriginal and Torres Strait Islander Affairs and the Aboriginal and Torres Strait Islander community, ensuring cultural sensitivities are acknowledged and respected.

Knowledge of, and connections to, the ACT's Aboriginal and Torres Strait Islander community would be an advantage.

Staff of the Electoral Commission are expected to demonstrate quality customer service and team-work skills, be willing to continuously improve, be outcomes focused and accountable for their actions. It is also important for the successful applicants to understand and work within the ACTPS Code of Conduct and ACTPS values of respect, integrity, collaboration and innovation, and model behaviour consistent with the ACTPS Respect Equity and Diversity framework.

The ACT Public Service supports workforce diversity and is committed to creating an inclusive workplace. As part of this commitment, Aboriginal and Torres Strait Islander peoples, people with disability, culturally diverse people **and those who identify as LGBTIQ are encouraged to apply.**

Note: This is a temporary position available immediately for up to six months.

How to Apply: For further information, please visit www.jobs.act.gov.au

Contact Officer: Jiv Sekhon (02) 6205 0046 Jiv.Sekhon@act.gov.au

Applications Close: 08 March 2021

**CLICK FOR FURTHER
INFORMATION AND TO APPLY**