

Coordinator, Indigenous Higher Education Unit

Job No: 975968

Campus Location: Brisbane

Functional Unit: Weemala IHEU

Work Type: Fixed term full time

- Lead and manage the respective Indigenous Higher Education Units to provide a range of services to students, faculties and the University community
- Provide leadership to staff and students in strengthening the understandings of Aboriginal and Torres Strait Islander cultural knowledges
- 11-month full-time, fixed term, located in Brisbane

The position will only be open to Australian Aboriginal or Torres Strait Islander applicants.

ACU considers that being Aboriginal and Torres Strait Islander is a genuine occupational requirement for this position under s 25 of the Anti-Discrimination Act 1991 (Qld).

Australian Catholic University (ACU) is an inclusive community which welcomes students and staff of all beliefs. ACU has over 2,500 staff supporting more than 34,000 students across eight campuses – Adelaide, Ballarat, Brisbane, Canberra, Melbourne, North Sydney, Strathfield and Rome. We've also partnered with Blacktown City Council to open a new ACU campus in Blacktown, Western Sydney, in 2021.

As valued members of our community, all staff members are expected to have an understanding of ACU's **mission** and values and to demonstrate an active contribution to them.

The First Peoples Directorate focus is exclusively on First Peoples strategic leadership aligned with current higher education sector practices. This focus includes the progress and the implementation of the ACU Reconciliation Action Plan and the Cultural Capability Strategy that underpin the University's commitment to improving educational outcomes for Aboriginal and Torres Strait Islander people.

More specifically the role entails:

- Leading and effectively managing the implementation of the University's Mission, Philosophy and Values for the successful operation of the respective Aboriginal and Torres Strait Islander Education Units;
- Lead and effectively managing the administration of the respective Indigenous Higher Education Units;
- Developing and maintaining internal and external stakeholder relationships within all areas of the University, local partnerships and community to influence and elevate Aboriginal and Torres Strait Islander engagement and student success;
- Collaborating with Faculties, Institutes, Directorates to provide Aboriginal and Torres Strait Islander cultural perspectives in course development, reviews and operations;

- Providing cultural and personal support to Aboriginal and Torres Strait Islander students including culturally safe and supportive environments for Aboriginal and Torres Strait Islander students, Elders and community groups.

You will need to have:

- Identification as Aboriginal or Torres Strait Islander;
- A relevant postgraduate degree, or an equivalent combination of relevant experience and/or education/training;
- Experience managing respective Units operations including budgets, administration and people management;
- Demonstrated planning and organisational skills;
- Evidence of ability to work with vulnerable people and contribute to and protect their safety and wellbeing. The successful applicant will be required to be registered to work with vulnerable people in the Australian Capital Territory;
- Evidence of ability to show commitment with integrity to the Catholic Identity, Mission and ethos of the University.
- The University pursues an excellence agenda and offers an environment where staff are welcomed and safe, and valued through development, participation and involvement.

How to Apply:

Obtain the Position Description Download File **Coordinator, IHEU Position Description.pdf**. Applicants are expected to address all selection criteria listed in the position description. To apply for this role click the "Apply" link below. Visit Hints and Tips on how to apply.

Total remuneration valued to \$117,318 - \$131,163 (pro rata) pa, including salary component \$99,135 - \$110,834 (pro rata) pa (Higher Education Worker Level 8), employer contribution to superannuation and annual leave loading.

General enquiries can be sent to **Shae Cubillo, Associate Director, First Peoples** shaelene.cubillo@acu.edu.au.

Only candidates with the **right to work** in Australia may apply for this position.

Equal Opportunity and Privacy of personal information is University policy. For more details visit: www.acu.edu.au/careers

Applications Close: 11.55pm Sunday, 27 September 2020 AEST



Apply