



Australian Government
Australian Taxation Office

Jumpstart Program - Indigenous Affirmative Measures

The Jumpstart program offers Aboriginal and Torres Strait Islander peoples an entry point to the workforce via the ATO.

- Valuable opportunity to gain workforce experience
- On the job training and shared support through a dedicated program manager
- Opportunity to develop skills and gain a qualification, in a supportive environment
- APS 1 Jumpstart Program

About us

At the ATO, you'll do work you can't do anywhere else. Work that is meaningful, diverse and challenging. We do work that makes a real difference to the lives of Australians - work that might take you somewhere unexpected.

We're building a leading tax and superannuation administration known for contemporary service, expertise and integrity.

About the role

The Jumpstart program offers Aboriginal and Torres Strait Islander peoples an entry point to the workforce via the ATO. If you have limited or no work experience, recently completed a certificate course or school and/or want to return to work, this is a valuable opportunity to gain workforce experience.

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Your duties

- A work experience program of up to 12 months
- Attend an external training organisation two days a week to complete a Certificate III in business
- Complete a variety of administrative tasks while having the opportunity to develop skills and gain a qualification, in a supportive environment
- You will initially work three shifts a week. Following successful completion of Certificate III in business, you will increase to five shifts a week

Skills and experience

- Committed to learning new skills and embraces challenges
- Willing to learn or enhance competency in using computer programs
- Flexible and willing to work independently

Benefits

- \$30.07 per hour (plus generous 15.4% superannuation)
- Award-winning and highly professional organisation
- Contemporary workspaces and technology

If this sounds like you, we encourage you to apply.

The filling of this vacancy is intended to constitute an affirmative measure under section 26 of the Australian Public Service Commissioner's Directions 2016. This vacancy is open only to Aboriginal and Torres Strait Islander applicants within the meaning of section 8(1) of the Racial Discrimination Act 1975.

You must be an Australian citizen to work with the ATO.

Find out more information about us on our careers page at www.ato.gov.au/careers.

Applications must be submitted via our online recruitment system by: **11:00pm AEDT Monday 30 March 2020**. If you have questions about this role, call Mellony Currell on (02) 4724 0265.

ATO WEBSITE