



CUMBERLAND COUNCIL

Aboriginal Education and Programs Officer

Job No: CC1245

Location: Cumberland Local Government Area, Sydney

- **Term contract, part-time position (21 hours per week, 6 month contract)**
- **Exciting role within a dynamic team**
- **Make a positive impact on the community.**

About the Organisation

Cumberland City Council, proclaimed in May 2016, is situated 20km west of Sydney and covers 72 square kilometres. Cumberland has a population of 240,000 residents, making it the fourth most populous Local Government Area in Greater Sydney. Cumberland boasts one of the most diverse communities in Australia with people from many different backgrounds and cultures living alongside one another.

Council's long-term Community Strategic Plan focuses on a **commitment to social and cultural cohesion**, the local economy, our natural and built environments and local leadership. As a member of our organisation, you will have an opportunity to **drive community outcomes**, programs and services and be part of a Council focused on being **innovative, inspiring and delivering change**.

Cumberland City Council adheres to the principles of a child safe organisation and is committed to the care and protection of all children and young people. Council has worked hard to fulfill its community's vision for Cumberland as a place where anyone can feel **welcome, belong** and **succeed**.

About the Opportunity

Council is looking for an appropriately qualified person to plan, implement and monitor education programs aimed at building understanding and respect for Aboriginal and Torres Strait Islander peoples, cultures, places, history and languages in the Cumberland Local Government Area (LGA). This position will be informed by Cumberland Council's Reconciliation Action Plan and will respond to community identified needs, priorities and strengths.

The successful applicant will be a person of Aboriginal and/or Torres Strait Islander descent who has:

- Experience in delivery of education programs and ability to engage with a wide range of audiences – including children, young people and seniors
- Demonstrated experience in community development and/or community engagement with Aboriginal and Torres Strait Islander peoples
- Demonstrated project management skills, including sound knowledge and experience in planning, delivery and reviewing programs, and ability to multitask and manage competing priorities
- Strong communication, conflict resolution and interpersonal skills
- High level administrative and organisational skills, including attention to detail, ability to maintain accurate records and advanced skills in Microsoft Office
- Ability to maintain accurate financial records and monitor expenditure
- Current Working with Children Check
- Current Class C Driver's licence.

This is an Aboriginal and/or Torres Strait Islander identified role under *s14 of the Anti-Discrimination Act 1977 (NSW)*.

Council is committed to providing an **accessible, safe and inclusive workplace** for all. If you require additional support or any reasonable adjustments during the recruitment process, please let us know during the application process.

Council fully supports the aims and objectives of NSW Child Protection Legislation, and associated provisions, and will implement all necessary measures to ensure a safe and supporting Council environment, which endeavours to promote child safe child friendly practices. It is essential for applicants to submit their WWCC number with their application. It is an offence under NSW legislation for barred workers to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.

Salary: Employment is in accordance with the NSW Local Government (State) Award. This position is placed in Grade 9 of the Cumberland Salary Structure with a salary range of \$1,297.61 to \$1,492.25 calculated on a pro-rata basis per week, plus superannuation.

The commencement salary will depend upon the successful applicant's qualifications, experience and competencies.

Conditions of Employment: This is a term contract, part-time position, working a 21 hour week on a 6 month contract.

This position will be located at Council's Merrylands office, with travel required across the Cumberland LGA.

All final applicants for this position will be asked to consent to a criminal record check. Please note that people with criminal records are not automatically barred from applying for this position.

Benefits:

- Leave entitlements, including annual, personal and parental leave (where applicable)
- Access to Council's Fitness Passport program and pools.

Enquiries: Telephone **Marika Kahle** on **8757 9796** for further information.

Position number: SPCC101 (EST0545)

Closing date: 11:30pm, Thursday 11 March 2021

HOW TO APPLY

Click on the **Further Information** link below.

**CLICK FOR FURTHER
INFORMATION AND A LINK
TO APPLY**