



Australian Government

Department of Foreign Affairs and Trade

Director, Education, Culture, Science and Sport Section (Specialist)

Executive Level 2 (\$128,748 - \$145,407 plus superannuation)

National Foundation for Australia-China Relations

Ongoing/Non-Ongoing, Full-time

Sydney, NSW

In March 2019, the Minister for Foreign Affairs announced the establishment of the National Foundation for Australia-China Relations (The Foundation).

The Foundation is an Australian Government initiative, unique in its size, nature and scope, signifying the importance of China to Australia's future prosperity and security. The Foundation will be collaborative and innovative in nature, working across all business sectors, levels of government and communities to build new and strengthen existing partnerships to support out national interests.

The mission of the National Foundation is to promote and coordinate enhanced cooperation between Australia and China, in support of Australia's national interests and the Australia-China Comprehensive Strategic Partnership.

The Foundation will support and promote greater engagement by Australian cultural, sporting, science and education sectors with Chinese counterparts, through grants and leadership exchange programs. It will provide advice to the Australian Government and state/territories governments on cultural, sporting, science and education engagement priorities with China. The Foundation will also engage as required with the Chinese Embassy and Consulates. The Foundation will have responsibility for managing the High Level Dialogue between Australia and China, and other China-related dialogues.

As the Director of the Education, Culture, Science and Sport Section, you will provide a significant contribution to strategic planning and policy development of the Foundation. You will be expected to plan and control the work of the section, and manage a diverse team of staff.

The department supports flexible working arrangements, including part-time work and job sharing.

DFAT is committed to providing an inclusive and diverse workplace where all employees are valued. We appreciate the experiences, skills and perspectives of all individuals. We actively encourage applications from people from diverse backgrounds. Please refer to our Workplace Diversity internet page for further information.

This position is based in Sydney.

Candidates must be Australian citizens.

This is a security-designated position. Prior to engagement selected candidates will be required to obtain an Australian national security clearance at Negative Vetting Level 2. Ongoing employment with the department requires the successful candidates to maintain a security clearance. Loss of a security clearance at any time will lead to termination of employment.

A face-to-face interview is a critical part of the security clearance process. This interview will be conducted in Australia, preferably in Canberra. If you reside overseas please be aware that you will be required to travel to Canberra at your own expense to undertake the security interview. Interviews cannot be conducted by video link or Skype.

Candidates' attention is drawn to the department's policy on recruitment or promotion to specialist positions. This position is categorised as "specialist". If you are recruited to this position, you will be required to remain in your area of specialisation for a minimum of three years, before becoming eligible to apply for movement within the department subject to capability and performance.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement. Depending on the role, DFAT employees may be required to obtain and maintain a valid Working with Children/Vulnerable persons clearance.

Please visit the DFAT website to view further details of this opportunity.

Applications close Tuesday 10 March 2020 at 2:00pm AEDT.

DFAT WEB LINK