



Australian Government

Fair Work
OMBUDSMAN

Assistant Director – Diversity & Inclusion

Salary range: \$110 468 to \$119 219 plus 15.4% superannuation

Location: All FWO locations

to promote harmonious, productive and cooperative workplace relations and ensure compliance with Australian workplace laws. We are proud of the work that we do in the regulatory space and our services are free to all workers and employers in Australia. We offer competitive salaries and working conditions.

We are seeking exceptional candidates to fill the role of Assistant Director – Diversity & Inclusion in our People branch.

This is a newly created position and provides an amazing opportunity to help establish and drive the diversity and inclusion agenda at our agency. The position requires an understanding and awareness of diversity and inclusion issues and best practice. You must be dedicated to cultural understanding and be passionate about workplace equality, diversity and inclusion.

Reporting to a Director, you will lead the agency response to The Commonwealth Aboriginal and Torres Strait Island Workforce Strategy 2020-24, initially focussing on establishing cultural integrity and culturally-safe work spaces, and progressing the FWO Reconciliation Action Plan (RAP) 2020-22. You will also manage a small team and oversee the wider diversity and inclusion function for the agency focussing on gender equality and supporting employees who identify as LGBTIQ, having disability and being Culturally and Linguistically Diverse (CALD).

Selection Criteria

- Communication and influencing skills with the ability to lead conversations about diversity and inclusion issues, including Aboriginal and Torres Strait Island cultural integrity and inclusion.
- Leadership skills to manage, motivate and develop a small team to achieve quality outcomes within tight deadlines.
- The ability to think strategically, exercise sound judgement and engage with risk and data to deliver successful outcomes that contribute to organisational and APS strategies.
- Collaboration skills with the ability to develop and nurture internal and external stakeholder relationships and networks.

Eligibility

Australian citizenship is a requirement for employment at the Fair Work Ombudsman. Further, this position is being recruited utilising Affirmative Measures and is open only to candidates who:

- are of Aboriginal and/or Torres Strait Islander descent; and
- identify as Aboriginal and/or Torres Strait Islander; and
- are accepted by their community as being Aboriginal and/or Torres Strait Islander.

Note: the filling of this vacancy is intended to constitute an affirmative measure under subsection 8(1) of the Racial Discrimination Act 1975.

How to Apply

If you are excited about this opportunity at the Fair Work Ombudsman, please address each selection criteria, limiting your response to no more than 850 words. Your response must be submitted as a .docx (Microsoft Word) or PDF file, but can be formatted however you feel will allow you to best present yourself (written paragraphs, graphics, PowerPoint etc).

To submit your application go to Fair Work Ombudsman's online recruitment system <https://www.fairwork.gov.au/careers/current-vacancies>.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Applications close 11.00pm (AEDT) Monday 22 March 2021

[WEB LINK](#)