



Manager, First Peoples Collection (Full-time, Ongoing)

- Work with our friendly team
- Close to public transport
- Discounted parking available

Australia's largest public museum organisation is seeking a Manager, First Peoples Collection to provide a high level of collection management expertise in relation to the First Peoples collections directed towards facilitating research, collection development, collection access, First Peoples community and public program outputs for Museums Victoria.

We encourage applications from Aboriginal and Torres Strait Islander Peoples.

ABOUT MUSEUMS VICTORIA:

Museums Victoria cares for the State scientific and cultural collections, providing visitor access, activities and events at five distinct venues: Melbourne museum, Immigration museum, Scienceworks museum, IMAX Cinema and world heritage listed Royal Exhibition Building.

To learn more about Museums Victoria, please visit <http://museumvictoria.com.au/about/>

ABOUT THE POSITION

The position is accountable for undertaking the management of Collection Management functions across the First Peoples collections, promoting access, safeguarding data and the integrity of the collections, developing the collections, facilitating high-level research, maintaining collaborative networks, and playing a lead role in the development of exhibitions, online content and other public programs.

Notable skills and experiences:

- Expert knowledge of First Peoples cultural material, cultures and knowledge, including First Peoples history in South-east Australia, demonstrated through high-level specialist knowledge and experience partnering with the First Peoples communities across Australia.
- Extensive experience in collection management and museology pertaining to First Peoples history, cultures and knowledge collections.
- Extensive experience in developing and leading collection management projects pertaining to First Peoples history, cultures and knowledge collections.
- Demonstrated skills in managing people and teams and in working collaboratively.
- Demonstrated ability to plan strategically, formulate business plans and budgets and manage resources.
- Demonstrated experience in and commitment to the management of ethical, safe work practices and environments in the context of museum collections and collection management work.
- High-level experience in establishing and maintaining internal and external networks and partnerships relevant to the field and high level communication skills which have been successfully used to engage with key stakeholder groups, professional networks, internal work groups and the public.
- Demonstrated understanding, vision and commitment to placing First Peoples knowledge and communities at the core of the First Peoples collections and their management and communicating their value to both specialist and general audiences.
- The successful applicant is required to undergo a National Police Records Check and be assessed as suitable (new employees are required to meet this cost).

Please see our Role Statement for full Key Selection Criteria required by the successful applicant. Applications that do not address the full Key Selection Criteria will not be considered.

OTHER INFORMATION

This is a full-time, ongoing position. The salary on offer is \$98,396 per annum plus 9.5% superannuation.

HOW TO APPLY?

To **apply** and to view the **position description** click on the **WEB LINK** button below.

For more information about this position, please contact Shannon Faulkhead on (03) 8341 7380.

Please attach the three following documents with your application:

- Your Cover letter
- Your CV
- Your written responses to the Key Selection Criteria as described in our Role Statement (Please refer to the attachment)

Applications Close: Monday, 23 March 2020

WEB LINK
CLICK TO VIEW THE POSITION
DESCRIPTION AND A LINK TO APPLY