

## Senior Investment Officer

**Futures and Ventures; Digital and Information Services; Science and Technology**  
**\$96,712 to \$103,287 per annum**

**As Senior Investment Officer you will:**

- Undertake financial planning and reporting of DIS Digital Programs and sub-ordinate projects.
- Perform financial assessment and analysis for DIS Investment Planning activities, including financial expertise for initiatives moving through the departmental Setting Up New Initiatives (SUNI) for Success process for the Digital Investment Sub-Committee, whilst contributing to accurate financial and management reporting.
- Contribute to development of the broader DIS Digital Programs annual budget, including re-forecasts, in consultation with internal and external stakeholders.
- Contribute to the development and maintenance of the DIS Digital Programs costing and funding models ensuring information is current, accurate and regularly reviewed, providing input into service management and project estimation processes.
- Be responsible for interpreting and analysing financial data, performance and variance analysis to provide periodic and ad-hoc financial reporting to senior management on key financial accounting matters and significant business initiatives and the possible impact on DIS Digital Programs. This includes financial assurance of departmental initiatives, project and/or program current state as required.
- Contribute to development of documented policy, procedure and internal control frameworks and staff training programs to ensure consistent, high quality practices.
- Establish and mature continuous and measurable business process and service delivery improvements delivered to DIS and its customers.
- Foster a workplace culture that supports and promotes the interests of First Nations people and actively engage through our work to contribute to better outcomes for First Nations people.

For further information about this position and details on how to apply, please visit the Queensland Government Smart Jobs and Careers website [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au).

**Enquiries**

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**Job Ad Reference** QLD/341233/20

**Application Details** [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au)

**Closing Date** Wednesday, 1 April 2020



**Queensland  
Government**

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INFORMATION AND TO APPLY**