



SNAICC Project Manager, Early Years Intermediary

- Full-time or 0.8FTE position based either in SNAICC's Melbourne office or working remotely with the SNAICC team from another Australian location (preferably NSW)
- Salary range \$115,000 – 125,000 per annum (pro-rata) depending on experience.
- Two-year contract with potential to extend subject to ongoing project funding
- All SNAICC Staff are subject to an initial six-month probationary period. Other terms and conditions are in line with the Social and Community Services Award and SNAICC's internal policies.
- All SNAICC positions are subject to funding.

Overview of role

The SNAICC Project Manager will provide exceptional leadership and strategic management to ensure the creation and ongoing sustainability of an innovative pilot support service for Aboriginal and Torres Strait Islander early years services in partnership with service leaders and project partners.

The Early Years Intermediary Project focuses on establishing an Aboriginal-led intermediary / backbone support model that assists the development of Aboriginal early years services in key areas including: workforce development; program and policy support; advocacy support; and networking and service integration. Social Ventures Australia is a key project implementation partner with SNAICC.

The goal of the Project Manager's work is to support a thriving Aboriginal and Torres Strait Islander community-controlled early years sector, contributing to increased service access and culturally strong supports for children's early learning and development. The Project Manager will support all aspects of project management for the establishment of an initial pilot intermediary / backbone support service and its evaluation, including innovation and problem solving, as well as exploring opportunities for scaling of the model.

The role will be suitable for an experienced leader and project manager, with skills in areas including stakeholder consultation and management, service and workforce development, managing project timelines and budgets, donor management and building non-government, government sector and supporter partnerships.

The Project Manager will have a solid understanding of and experience in supporting principles and practice relating to Aboriginal and Torres Strait Islander community control and self-management in community services.

Specific knowledge and expertise related to Aboriginal and Torres Strait Islander early childhood development is highly desirable.

Note: The initial pilot location is expected to be in NSW with occasional travel to partner sites required as part of the role.

SNAICC strongly encourages Aboriginal and Torres Strait Islander people to apply.

SNAICC – National Voice for our Children is an Aboriginal and Torres Strait Islander-controlled organisation, and is actively working towards a substantially Aboriginal and Torres Strait Islander workforce.

FURTHER INFORMATION AND CLOSING DATE

Applications are required by **9am AEST on Monday 23 November 2020**.

Applications must include:

- A brief **cover letter** outlining why you are applying for the position
- Written responses to how you meet each of the **Key Selection Criteria**, including short examples demonstrating your proficiency for each criteria
- A **resume** with your skills, experience and qualifications, relevant to the SNAICC Project Manager, Early Years Intermediary
- Names and contact details for two or more recent referees.

All applicants will be notified of the progress or outcome of their application. The successful applicant will be required to have or obtain a current Working with Children Check and a National Police Check.

Please email applications recruitment@snaicc.org.au
For general information about SNAICC, visit the SNAICC website.

For specific questions about the role please contact:

Sue-Anne Hunter,
Sector Development Manager on 0404 435 336

WEB LINK