



WESTERN SYDNEY UNIVERSITY

Ref 3649/20 Assistant Cultural Worker, School of Health Sciences

Part time (0.6 FTE), fixed term position till 30 June 2021

Location: Emerton (in line with the University's COVID19 Return to Campus Plan)

Working at Western Sydney University means you'll be part of an organisation that's ranked in the top 2% of universities worldwide and is a research leader – with 85% of the University's research being at or above world standard. We understand the key to your success is unlocking your true potential – just as we do with our students. Our 3,000 staff members work together to enable a dynamic, inclusive and innovative culture that is distinctly research-driven and student-centred.

This is an identified position and applicants must be an Aboriginal and/or Torres Strait Islander Person. Please refer to the Guidelines for Confirmation of Identity for Indigenous Australians for the requirements of this position.

About the Role

The School of Health Science is seeking to appoint an Assistant Cultural Worker.

The Assistant Cultural Worker, will provide assistance to the Cultural Coordinator and Cultural worker in supporting Aboriginal and Torres Strait Islander clients who could be at risk of self-harm. The position provides on-the ground support including scheduling and support of meetings, data entry and administration and event support for The Shed.

The Assistant Cultural Worker is responsible for assisting staff at The Shed by providing a range of tasks which includes, but is not limited to organising catering arrangements, photocopying, ordering catering and office supplies, welcoming clients and answering general enquiries. Under appropriate direction, the Assistant Cultural Worker will be expected to actively participate in all aspects of the operations at The Shed including providing a listening ear for the clients.

This position will be based at the Emerton campus however the successful applicant will be required at times to work at any campus of Western Sydney University.

Remuneration Package: HEW Level 3 \$42,587 to \$46,500 p.a. (comprising Salary of \$35,986 to \$39,293 p.a., plus Superannuation and Leave Loading)

Please note salary rates above are calculated at 0.6FTE

For further information, please refer to the Position Description.

Please ensure you respond to the full selection criteria in your online application.

Position Enquiries: Brett Richardson, Acting School Manager via email at B.Richardson@westernsydney.edu.au

Closing Date: 8:30pm on Friday 31 January 2021

To be eligible for this position you must provide evidence of your fulltime Working Rights in Australian at time of application.

**CLICK FOR FURTHER INFORMATION
TO APPLY AND DOWNLOAD THE
POSITION DESCRIPTION**