



Australian Government  
Department of Industry, Science,  
Energy and Resources

Australian  
Radioactive  
Waste Agency

## Assistant Manager, Indigenous Engagement, Australian Radioactive Waste Agency (ARWA)

We are seeking a highly motivated person for an Assistant Manager role in the Indigenous Engagements section within the National Radioactive Waste Management Facility. The section supports the National Radioactive Waste Management Facility program by leading consultation with Aboriginal communities involved with the delivery of the facility.

The section ensures best practice is used in engaging with our First Nations stakeholders.

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

### You will:

- be culturally aware, have an understanding of the issues affecting First Nations Peoples and have the ability to manage and build a high performing team, providing guidance and support to staff
- produce written materials such as Ministerial briefs and correspondence, other briefings as well as range of policy, position and meeting papers
- work with a wide range of stakeholders to meet policy objectives
- research and analyse to support complex policy development, implementation and evaluation including evaluation of metrics
- apply your critical thinking and analytical skills to develop and provide strategic, timely and accurate advice on solutions to complex policy problems
- engage directly with Aboriginal stakeholders, to inform them about the Facility, understand their views and seek solutions that maximise the outcomes for all communities involved in the Facility establishment process
- contribute to communication strategy, products and events, including e-publications and database maintenance

The successful candidate will be required to undertake regular travel between Adelaide and regional areas.

Should you require further information, please go to <https://careers.industry.gov.au/en/listing>, job reference **506434**, or contact Shane Holland via [shane.holland@industry.gov.au](mailto:shane.holland@industry.gov.au) or on **02 6276 1749**.

Applications will close at 11:55pm on **Monday, 2 November 2020**.