



PUBLIC PROGRAMS EVENT PRODUCER

ACMI is the museum of screen culture. Navigate the universe of film, TV, videogames and art with us. ACMI celebrates the wonder and power of the world's most democratic artform – fostering the next generation of makers, players and watchers. ACMI's vibrant calendar of exhibitions, screenings, commissions, festivals, and industry and education programs explore the stories, technologies and artists that create our shared screen culture.

ACMI has an opportunity for you to join our Public Programs team as an Event Producer on a part time fixed term basis. The Public Programs team is an international leader in digital and moving image programs delivering creative and cultural experiences for all age ranges. In this role you will produce and deliver both ACMI and partner programs. Collaborating and liaising with stakeholders you will ensure effective planning, scheduling, delivery and assessment of high-quality programs.

Our ideal team member will have experience delivering public events and/or industry programs within a cultural or similar organisation. A skilled relationship builder, your excellent communication and presentation skills enable you to collaboratively develop and deliver engaging programs. With a demonstrated ability to prioritise activities your experience working collaboratively with diverse stakeholders and community groups enables you to manage competing demands.

If successful you can expect to become part of a talented, committed and creative team of people with a passion for screen culture. This Grade 3 role is offered on a part time fixed term basis (role 1 = 4 days/fortnight, role 2 = 6 days/fortnight) for 12 months, with a starting salary of \$72,751 pro rata plus allowances and super. The role works a 14-day rotating roster that includes nights and weekends

To apply follow the online application process [here](#), submit your resume and a brief video (2 minutes or less) introducing yourself, outlining your experience and why you're interested in the role. Please include the link for your video at the start of your resume (we recommend using the video sharing platform loom.com to create this).

Applications close: **Sunday 19 June 2022 at 11:59pm.**

Please note interviews will be held on **Monday 27 June 2022.**

ACMI is a child safe workplace and actively promotes the safety, wellbeing and inclusion of all children from all backgrounds. ACMI is an equal opportunity employer, committed to building an inclusive workplace that supports diverse thinking and innovation. ACMI encourages applications from First Nations People, people of culturally diverse backgrounds, people with disabilities, people from the LGBTIQ+ community and all sectors of the community. Please contact us at peopleandculture@acmi.net.au or 03 8663 2200 to discuss making adjustments to the recruitment process for your accessibility requirements.

For on-site roles the successful candidate will need to provide their vaccination information in accordance with the government's Mandatory Vaccination Directions. Please speak to us if you have any questions about this based on your individual circumstances. Applicants must be an Australian Citizen, Permanent Resident or hold a valid work permit or visa. Work eligibility will be checked as part of the recruitment process.

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