

The Department of Jobs, Precincts and Regions (DJPR) was established to ensure Victoria's strong economic performance by growing industries and regions. Here at DJPR, we're making sure Victoria's economy benefits all Victorians by creating more jobs for more people, building thriving places and regions and nurturing inclusive communities. Our work supports six ministers, spans 10 portfolios and operates across metropolitan, regional and international offices. We also oversee various public entities, including public corporations, regulatory authorities and specialist boards. The Department strongly encourages applications from Aboriginal and Torres Strait Islander people and offers reasonable adjustments for applicants with disabilities. Our values are accountability, integrity and respect, and underpin everything we do.

# Aboriginal Sport Development Officer – Aboriginal Programs

- \$68,884 - \$83,640 (Plus Superannuation)
- Ongoing
- Usual hours of work: Full Time (flexibility may be available)
- Usual work location: 121 Exhibition Street, Melbourne (flexibility may be available)

**ONLY ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLE ARE ELIGIBLE TO APPLY, AS THIS POSITION IS EXEMPT UNDER THE SPECIAL MEASURES PROVISION OF S12(1) OF THE EQUAL OPPORTUNITY ACT (VIC).**

The position of Aboriginal Sport Development Officer – Aboriginal Programs forms a part of the Sport, Recreation and Racing Branch in the Creative, Sport and Visitor Economy Group. This Group works to strengthen Victoria's reputation as Australia's leading cultural, sport, racing, tourism and events destination, and ensure the best cultural and sporting experiences are accessible to everyone.

Aboriginal Programs focuses on providing and supporting opportunities for Aboriginal people to be involved at all levels of sport and recreation. The unit comprises of a small team who work with State Sporting Associations to deliver programs that improve access and participation in sport and recreation activities for Aboriginal communities across Victoria.

The Aboriginal Sport Development Officer will work with the Aboriginal Programs team to support the development and implementation of sporting opportunities for Aboriginal Victorians. The role will work with the Victorian Aboriginal community and State Sporting Associations to improve access and increase participation in sports and recreation for Aboriginal people.

Reporting to the Manager, Aboriginal Programs, key accountabilities of the role include:

- Identify and respond to the needs of Aboriginal communities with a view to increasing the number of Aboriginal people participating in sport and recreation activities.
- Develop and maintain effective relationships with internal and external stakeholders through a professional and collaborative approach to support development opportunities and pathways for Aboriginal people.
- Support the Aboriginal Programs team to assist with the management of contracts with external State Sporting Associations and service providers.
- Develop material that assists in promoting Aboriginal Programs and liaison with key strategic partners and stakeholders.
- Prepare briefings, reports and related documents incorporating clear, concise and well-informed options and recommendations.

You will need a demonstrated knowledge and understanding of Victoria's Aboriginal people and communities, their culture and issues affecting the community in contemporary society.

For a confidential discussion, please call Ron Prasad, Senior Project Officer on 0414 189 586.

Successful candidates will be required to undergo a National Police Records Check prior to commencing employment with the Department.

For further information on the position, a position description, and to apply, please visit [www.careers.vic.gov.au](http://www.careers.vic.gov.au) and refer to Position number **033118**.

As part of the application process, you will need to provide a copy of your resume and a cover letter addressing the first five key selection criteria outlined in the position description.

**Applications close at midnight on 18 September 2020.**

[www.djpr.vic.gov.au](http://www.djpr.vic.gov.au)

Authorised by the Victorian Government,  
1 Spring Street, Melbourne

