

Community and Partnerships Program Officer

Location: Knoxfield (negotiable)

Salary: \$69,917 - \$84,895 + super.

Position No: 50926729

- **Apply your qualifications and experience of community and Aboriginal engagement**
- **Planning and organising, stakeholder and change management attributes**
- **Location: Knoxfield (negotiable)**

An opportunity for a Program Officer to work as part of a regional team to manage and support high quality delivery of functions and projects for the Port Phillip region.

This Designated Aboriginal Position (DAP) will work closely with the Aboriginal Inclusion Coordinator in the Port Phillip Region. The work will primarily involve liaising with Traditional Owner Groups, preparing meeting agendas for monthly Traditional Owner Partnerships meetings and undertaking project support work for delivery of the Port Phillip Aboriginal Inclusion Plan.

Specialist/Technical Expertise/Qualifications

- Qualifications and / or experience related to Aboriginal Engagement and community engagement is desirable.

This is a fixed term position available until 30 June 2021.

To be considered for this position, your application should include a supporting statement demonstrating that you meet the Key Selection Criteria detailed in the position description, including the Specialist/Technical Expertise/Qualifications and Knowledge and Skills sections.

Other relevant information:

Preferred candidates will be required to undertake pre-employment screening, including a Declaration and Consent form and a National Police Check. Applicants will be required to provide a completed Aboriginality form.

This position has been approved for Australian Aboriginals and/or Torres Strait Islander People. It is a designated position under the 'special measures' section 12 of the Equal Opportunity Act 2010. Only Australian Aboriginal and/or Torres Strait Islander people are eligible to apply for this position.

**To apply online and for further information on position description
and selection criteria visit**

www.careers.vic.gov.au

Applications close at midnight on Monday, 26 October 2020.