



Magistrates' Court  
of Victoria

# VOCAT Koori List Engagement Officer

## *Magistrates' Court of Victoria*

- VPS Grade 3.2 role based at Melbourne but with some flexibility to engage on country or at external agencies.
- An opportunity to work within the wider Courts Services Victoria Koori services team and the respective programs across all courts.

### **About us**

The Magistrates' Court of Victoria (MCV) is a jurisdiction within the Court Services Victoria statutory authority and has a long history of providing justice for the people of Victoria in metropolitan and regional courts across the state.

The Court determines in excess of 300,000 cases per annum at 51 venues, equating to approximately 90 per cent of all cases that come before Victorian courts each year. The Court aims to be an innovative, accessible and responsive court that provides quality services to the Victorian community.

The Victims of Crime Assistance Tribunal (VOCAT) is a statutory scheme within MCV that provides financial assistance to victims of crime.

### **About the role**

The VOCAT Koori List Engagement Officer will work closely with the current VOCAT Koori List Registrar in processing applications for assistance by Koori victims. There will be a requirement to learn all aspects of the operational role, including case managing files, making interim awards where possible and entering data in the Tribunal's case management system.

VOCAT seeks a Koori person to assist in making connections with the Koori community, particularly in relation to victims of violent crime. The role will involve communicating to Koori service providers the range of assistance available under the Victims of Crime Assistance Act 1996 (the Act). The VOCAT Koori List Engagement Registrar will also create referral processes with practitioners from Umalek Balit, invite feedback from the Koori community and respond to that feedback by recommending and implementing culturally sensitive and inclusive methods of administering the Act.

### **About you**

This is an Aboriginal Designated position, available only to people who identify as Aboriginal or Torres Strait Islander.

This role will suit a person who is passionate about engaging with the Koori Community and Koori support agencies. The VOCAT Koori List Engagement Officer will need to be able to work at times within a fast-paced team but at other times quite independently.

**For further information on this position and to submit your application, please visit [careers.vic.gov.au](https://careers.vic.gov.au) by 16/3/2021.**