

# Senior Project Officer, AHO (Aboriginal Identified)

- **Aboriginal Identified Opportunity**
- **Work within a high-performing team, dedicated to providing housing for Aboriginal communities across NSW**
- **Ongoing full-time opportunity, located in Parramatta – Hybrid Office / Working from Home**
- **Generous salary range from \$113,343 to \$124,901 p.a + super (Clerk Grade 9/10)**

***This is an Aboriginal Identified role where Aboriginal identity, cultural knowledge or connections are a genuine aspect of the role. Positions are specifically noted under the provisions of the NSW Anti-discrimination Act (1977).***

The Aboriginal Housing Office (AHO) is currently seeking to appoint a **Senior Project Officer** to join their team. The Senior Project Officer is responsible for managing, delivering and overseeing a broad range of project-related activities which improve AHO service delivery and provide better outcomes for individuals, families and communities within NSW.

As a **Senior Project Officer**, you will be responsible for the design and delivery of a range of projects focused on improving the client housing experience and assist in sustaining tenancies. You will also work closely with teams across the AHO as well as other housing agencies to develop better systems and processes, together with new products that meet people's needs.

## About You

To be successful in this role, you will have well-developed strategic, investigative, analytical and project management skills with the ability to exercise appropriate judgement and initiative. You will also be people-oriented and possess strong collaboration and relationship management skills which enables you to build and maintain effective working relationships with stakeholders.

The key to your success will be exceptional communication skills, both verbal and written, and a high attention to detail. It is essential that you are highly organised with strong administrative skills which enables you to effectively coordinate and schedule a diverse range of tasks. Previous project management experience and delivery of community-based programs will be highly regarded.

This is an exciting opportunity to work within a high performing team with a strong focus on project delivery!

## Essential Requirements

- Applicants must be of Aboriginal descent through parentage, identification as being Aboriginal and accepted in the community as such. Aboriginality is a genuine occupational qualification and is authorised under Section 14(d) of the *Anti-Discrimination Act 1997*.
- Demonstrated understanding of Aboriginal cultural beliefs and attitudes and of the socio-economic position of Aboriginal people within Australian society, and of their impacts in relation to housing.
- A thorough understanding of the Aboriginal political and historical impacts upon policy developments in NSW and nationally in relation to Aboriginal land rights, and Aboriginal land use. Appointments are subject to reference checks and possible additional checks/clearances:
- National Criminal History Record Check in accordance with the *Disability Inclusion Act 2014*.
- Working with Children Check clearance in accordance with the *Child Protection (Working with Children) Act 2012*.

**For more information read the full Role Description: [Senior Project Officer](#)**

If you are an Aboriginal or Torres Strait Islander check out Our Mob on Country [dpie.nsw.gov.au/premiers-priorities/our-mob-on-country](http://dpie.nsw.gov.au/premiers-priorities/our-mob-on-country) to see the work we do and get assistance in applying.

We encourage people with disability to apply. If you have disability and require more information on adjustments and assistance to apply, contact the Diversity team on [Diversity@dpie.nsw.gov.au](mailto:Diversity@dpie.nsw.gov.au) (please include reference number).

*A recruitment pool may be created for ongoing and temporary opportunities of the same role or role type that may become available over the next 18 months.*

Find us on [Facebook](#), [Instagram](#), and [LinkedIn](#)

**Applications close Sunday 29 May 2022 at 11:55pm**

**Should you require further information about the role please contact:**  
Rebeca Chungue on [rebeca.chungue@aho.nsw.gov.au](mailto:rebeca.chungue@aho.nsw.gov.au)

**To apply, visit [iworkfor.nsw.gov.au](http://iworkfor.nsw.gov.au) and quote job reference number: [519889](#)**

