

Graduate Management Trainee

Location: South Eastern Sydney Local Health District

Employment Type: Temporary Full-Time until 26 December 2025

Position Classification: Health Manager Level 1

Remuneration: \$74,629.22 to \$100,390.27 pa

Hours Per Week: 38

Have you considered a career in Health Management? Do you want a meaningful, highly satisfying career where you can have a positive impact on your community?

We are currently seeking highly motivated people to join our Health Management Graduate Program at South Eastern Sydney Local Health District (SESLHD). The aim of this two-year program is to develop skilled and committed health leaders and managers for the future by offering a combination of work experience and postgraduate qualifications:

- Full-time paid employment as a health manager, undertaking a range of 3-6 month work placements across our hospitals and District-wide services
- Part-time completion of a Master's degree in Health Leadership and Management

You don't need to have experience working in the healthcare sector, but you need to have an undergraduate degree from a range of fields that would be considered an appropriate foundational qualification.

WE STRONGLY ENCOURAGE CANDIDATES FROM OUR ABORIGINAL COMMUNITY TO APPLY FOR THIS PROGRAM

Role Purpose

The vision for South Eastern Sydney Local Health District (SESLHD) is '**exceptional care, healthier lives**'. SESLHD is committed to enabling our community to be healthy and well, and to providing the best possible compassionate care when people need it.

The purpose of the SESLHD Health Management Graduate Program is to develop skilled and committed health leaders and managers for the future. Participants in the program are titled Management Trainees. The SESLHD Health Management Graduate Program is a broad and comprehensive two-year program with two main components:

1. Workplace Component:

Participants in the SESLHD Health Management Graduate Program work full-time for SESLHD, undertaking placements of 3-6 months duration through such areas as Hospital Operations, People and Culture Directorate, Finance and the Office of the Chief Executive.

SESLHD participants are supported by dedicated program coordinators within the Organisational Development and Learning team, as well as by a supervisor on work placements. Our trainees are developed and supported through the program via a range of professional development activities, including training courses, attendance at conference and events, monthly journal club and regular informal catch-up sessions with other Trainees and the program coordinators.

2. Academic Component:

To complement the workplace learning and accelerate their knowledge, Management Trainees undertake a Master's degree in Health Leadership and Management on a part-time basis and in online mode.

Management Trainees are required to successfully undertake and complete all components of the program, as outlined above, in order to progress and graduate from the program.

Where you'll be working

As a Health Management Trainee, you will be assigned to work placements within different services and across different locations within our Local Health District. This provides you with a broad understanding of the range of services our inpatient hospitals, and community services, plus experience working within health service operations.

What you'll be doing

On every work placement, our Health Management Trainees are assigned to a supervisor, who will assign you to work with others on current projects, and with whom you set your development goals for the placement. In the first year of the program, you will gain approximately four months experience working in the areas of Finance, People and Culture and Hospital Operations. During the second year of the program, you will spend six months working directly for our Chief Executive, and spend six months in an area of your choice.

SESLHD is committed to creating a workplace that reflects the diversity of our community. This will help ensure our employees, our patients and their carers, feel supported. We encourage people from different backgrounds to apply.

Employment of a temporary visa holder may only occur if no suitable permanent resident or citizen of Australia has been identified for this position following suitable labour market testing.

Selection Criteria:

1. Tertiary qualifications in a related field from a recognised university provider.
2. Demonstrated interest in and commitment to a career in health service management.
3. Demonstrated commitment to maintaining a high standard of professional conduct and ability to exercise sound judgement.
4. Demonstrated ability to show initiative and demonstrated ability to critically analyse issues and identify solutions to problems.
5. Demonstrated high level written and verbal communication skills and demonstrated capacity to build and maintain effective working relationships with a diverse range of people and organisations.
6. Demonstrated organisational and time management skills including the ability to manage conflicting priorities.
7. Demonstrated proficiency in the use of computers and standard office software packages, and ability to adapt and respond to new systems and processes.
8. Ability to travel in accordance with the demands of the role and willingness to work in various locations across the Local Health District as required.

Need more information?

- 1) Click here for the [Position Description](#) and [SESLHD Expected Standards](#)
- 2) Find out more about [applying](#) for this position.

Applications Close: 23:59 on Sunday 15 August 2021

For role related queries or questions contact Deborah Messham on SESLHDManagementTrainees@health.nsw.gov.au

Applications must be lodged electronically.
Please go to healthnsw.gov.referrals.selectminds.com
and search Job Reference Number [REQ240394](#)

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