

## P/T Director, Policy and Strategy, Heritage NSW (Aboriginal Identified role)

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- Identified ongoing role - strong focus on Aboriginal and non-Aboriginal cultural heritage
- Lead the development and effective delivery of major reforms and strategic and operational policy
- Develop innovative policy and program solutions to address complex and sensitive issues
- Three days a week job share arrangement
- Senior Executive Band 1. Total remuneration package will be discussed upon an offer of a role

### About the Role

The Director Policy and Strategy is a key influencing role within the Department of Premier and Cabinet. It provides leadership and direction on the NSW Government's strategic and operational reforms, policies and programs. The role influences whole-of-government policy development and provides expert advice on current and emerging heritage policy and operational issues. The role supports the Heritage Council and the Aboriginal Cultural Heritage Advisory Committee (ACHAC) to carry out their roles under relevant legislation.

The Department of Premier and Cabinet considers that being an Aboriginal person is a genuine occupational qualification for this role under section 14 of the *Anti-Discrimination Act 1977* (NSW).

### About the Team

Heritage NSW is one of five Branches within the Community Engagement Group in the Department of Premier and Cabinet. We work with communities to protect, celebrate and manage the heritage of NSW to ensure it is conserved for future generations. We deliver a range of functions relating to Aboriginal and non-Aboriginal cultural heritage under the Heritage Act and the National Parks and Wildlife Act. We provide strategic advice and administrative support to the Heritage Council of NSW and the Aboriginal Cultural Heritage Advisory Committee.

Our staff are located across NSW. We advise the community, heritage owners, managers and government agencies on the value of heritage, and support the identification, protection and management of heritage places and cultural sites.

### About you

- You have a strong understanding of the policy development process and the machinery of government
- You have a proven capability to develop effective relationships with key internal and external stakeholders - government, industry and community representatives at executive and senior management levels
- You have tertiary qualifications and/or extensive experience in policy development or relevant field
- You are experienced in identifying and mitigating policy and operational risks in a diverse and complex stakeholder context
- You have a high level understanding of the frameworks governing heritage and Aboriginal cultural heritage in NSW, or a demonstrated policy background that demonstrates your ability to acquire that experience
- Driver's Licence and ability to travel as required

### Interested in applying?

We want to hear from you. Applicants are required to submit an online application. This must include:

- an **up-to-date resume** which clearly details your relevant skills and experience (maximum 5 pages)
- a cover letter (maximum two pages).

Your resume and letter should demonstrate your experience against the focus capabilities outlined in the role description.

The selection process may include a range of assessment techniques to assist in determining your suitability for the role.

A recruitment pool may be created from this recruitment action for ongoing and temporary roles for this role or similar roles that may become available over the next 18 months.

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**Closing Date: Sunday, 22 August 2021 (11:59 PM)**

For enquiries regarding this role please contact Harriet Jobson at [harriet.jobson@environment.nsw.gov.au](mailto:harriet.jobson@environment.nsw.gov.au)

To apply, visit [workfor.nsw.gov.au](http://workfor.nsw.gov.au) and quote job reference number: [00008F15](https://www.workfor.nsw.gov.au/jobs/00008F15)