

Cultural Liaison Officer Identified

Queensland Corrective Services

Salary: \$74,615 - \$81,816

Location: Spring Creek (Gatton)

REF: QLD/365906/21

In this role you will:

- Assist in case management ensuring that program referrals and cultural issues are adequately addressed during their sentence
- Contribute to the sentence management function by attending prisoner inductions, parole interviews, prisoner reviews and assisting with transition arrangements for Aboriginal and Torres Strait Islander prisoners.
- Work within a multidisciplinary team to manage the progression of Aboriginal and Torres Strait Islander prisoners through the correctional system including the assessment of prisoners and the provision of reports to sentence management and professional staff on the outcomes of those assessments.
- Liaise with prisoners' families, management and Queensland Corrective Services staff, Government and non-Government welfare agencies and service providers to ensure prisoner's individual, social and cultural needs are met.
- Coordinate Elder visits to correctional centres on a monthly basis and as required
- Facilitate offender access to required legal services through the Aboriginal and Torres Strait Islander Legal Service including the management of their visits and contact with their nominated legal representative
- Contribute to staff awareness of Aboriginal and Torres Strait Islander prisoner needs
- Provide welfare services to Aboriginal and Torres Strait Islander offenders to ensure appropriate support is available during times requiring additional services such as family issues, leave of absence requests, medical services and hospital visits

The essential requirements for this role are:

- Ability to engage with the community, key stakeholder liaison and/or working with special interest groups particularly in the criminal justice system with particular emphasis on key stakeholders within indigenous
- High level written communication skills including the ability to produce complex reports and documentation within a legislatively controlled environment
- Current and detailed knowledge of indigenous issues, trends and practices and the ability to analyse their impact on prisoners
- Effective interpersonal skills as evidenced by the ability to build successful relationships with internal and external stakeholders
- Self-aware and consistent with the attitudes and behaviours that need to be modelled in a correctional environment
- Resilient to remain motivated in achieving high standards in the delivery of essential frontline services
- Well rounded in administrative and technical skills that assist in the achievement of workplace goals
- Ability to interpret and apply legislation, policies and procedures
- Communicates professionally and engages with respect with colleagues, offenders, management and stakeholders. Experience in working collaboratively with people from diverse cultural backgrounds.
- Knowledge of risk assessment instruments and processes and their application and be able to apply within criminal justice settings
- Well-developed written communication skills with the ability to provide high quality professional reports and case notes
- Respect for sensitivity and confidentiality of issues and information handled.

Enquiries: Jessica West (07) 3565 7491

To apply please visit www.smartjobs.qld.gov.au

Closing Date: Tuesday, 16 March 2021



**Queensland
Government**