

Director – Policy and Innovation Program

- Legal service providing free services to the Melbourne West community.
- Lead the development of policy and systemic impact work across the organisation through capacity building across the teams.
- Explore innovative opportunities to achieve the organisations strategic goals.
- Manage a dynamic workforce and work closely with the CEO and Senior Management Team.

The Organisation

WEstjustice is a leading community legal centre providing free services to vulnerable and disadvantaged people. From our offices in Footscray, Werribee and Sunshine and through our outreach services we provide advice, representation and education on a broad range of issues including employment, discrimination, consumer disputes, tenancy, credit and debt, family disputes, family violence, criminal law, infringements, children's law and more.

WEstjustice believe in a just and fair society where the law and its processes do not discriminate against vulnerable people. We provide free legal education, undertake law reform activities and work in partnership with their local communities to deliver projects that improve access to justice.

Our purpose is to service the legal needs in the West in a way that addresses the systemic nature of disadvantage

- Competitive salary with salary packaging
- Up to 5 hours study leave per week (pro rata)
- Flexible working conditions
- Passionate, professional and dedicated team
- Focus on career development
- Sunshine-based location
- Part time or full time option

Benefits & CultureThe Role

The Director, Policy & Innovation leads WEstjustice's systemic impact work across the organisation, and is responsible for ensuring WEstjustice is focussed on the key priorities identified in our Strategic Impact Areas 2020-2023. This includes campaigning, policy, advocacy and law reform work in relation to a wide range of legal and life issues affecting people who live or work in Melbourne's Western suburbs. These include, for example, advocating for legislative changes to prevent migrant worker exploitation, working with business and government to develop new policies to respond to family violence victim-survivors, identifying and campaigning for changes to regulatory responses to housing and consumer issues and working to address the over-representation of marginalised young people in the criminal legal system.

The Director Policy & Innovation is an integral member of the Senior Management Team (SMT) at WEstjustice and works closely with the CEO, Director of Operations and Director of Community Development, Education and Engagement to support the Legal Directors in our four key practice areas. You will also have the opportunity to contribute to the wider organisational strategy to ensure best practice, accountability, financial stability and impact, for the benefit of our clients and the communities of Melbourne's western suburbs.

You will manage a small team providing support and building capacity across the organisation in relation to systemic impact work, campaigning, innovation, measurement and evaluation, report-writing, communications and media. You will also build and maintain relationships with a range of stakeholders including community and project partners, government contacts and current and potential funders.

This is an exciting role for someone with a problem-solving, strategic and creative mindset, who loves to work at a high level across teams, supporting and enabling team members and the organisation to achieve its strategic goals.

Skills Required

You will be qualified in law or other relevant qualifications and have experience as a member of a senior management team, leading and managing staff. Your background may be in working in social service organisations, community legal services, government or potentially from the corporate sector.

Please call An Huynh on 03 9749 7720 for the Position Description or to have a confidential discussion.

Applications close 11.59pm Sunday 8th August 2021.

WEstjustice is committed to building a diverse workforce. We strongly encourage applications from Aboriginal and Torres Strait Islander people, people living with a disability, people from diverse cultural and linguistic backgrounds, mature age workers and LGBTIQ-identifying people.